CITY OF MIAMI BEACH 1700 CONVENTION CENTER DRIVE, MIAMI BEACH, FLORIDA 33139 http://miamibeachfl.gov



PROCUREMENT DIVISION

Telephone (305) 673-7490 Facsimile (305) 673-7851

November 30, 2004

Wa Fax. 305-663-1767

Mr. Ricky Monzon Temptrol Air Conditioning, Inc. 4215 S.W. 72nd Avenue Miami, FL 33155

NOTICE TO PROCEED, ITB NO. 36-03/04, PREVENTIVE MAINTENANCE AND REPAIR SERVICE FOR RECIPROCATING AIR CONDITIONING EQUIPMENT FOR THE SCOTT RAKOW YOUTH CENTER

Dear Mr. Monzon:

You are hereby notified to commence the preventive maintenance and repair service for reciprocating air conditioning equipment for the Scott Rakow Youth Center in accordance with ITB 36-03/04 as of December 1st, 2004.

The Contract shall remain in effect until December 31, 2005, and could be extended for an additional three (3) years, on a year to year basis, if mutually agreed by both parties.

The City issues purchase orders to coincide with its fiscal year (October 1st through September 30th). Attached you will find a purchase order for service required from December 1st, 2004 until September 30th, 2005.

Thank you for your cooperation.

Gys Lopez, CPPO Procurement Director

Contractor hereby acknowledges receipt of this Notice to Proceed. Signature:

Printed Name:

Title:

Date:

F:\PURC\SALL\MARTA\N7'F\36-03-04 Temptrol.doc